Build internal project hubs, team sites, and public-facing websites.

1. From Drive, click NEW > More > Google Sites.

2. Customize your site and home page.
   - Add a site name for the public
   - Add a site name (name of the site file in Drive)
   - Add a home page title
   - Choose a theme
   - Choose a background image
   - Choose a header type
   - Double click on the page to add content
   - Choose a font style
   - Choose a background color

3. Add pages and navigation.
   - Choose your site navigation location and add page links
   - Drag pages up and down to re-order, or on top of another page to nest
   - Add a page

4. Add content to pages.
   - Add text, images, URLs, or uploads
   - Add a (horizontal) divider line to your page
   - Add Drive files or folders
   - Add Google Drive, Google Embeds, Google Docs
   - Add YouTube videos, maps, or calendars
   - Add documents, spreadsheets, presentations, forms, or charts

5. Share, preview, or publish your site.
<table>
<thead>
<tr>
<th>Share</th>
<th>Share your site with your team to collaborate.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preview</td>
<td>See how your site will look on any device once it's live.</td>
</tr>
<tr>
<td>Publish</td>
<td>Set your site's complete URL and who can see the site, then make it live.</td>
</tr>
</tbody>
</table>